



**D.A.V. VELANKAR COLLEGE OF COMMERCE, SOLAPUR**  
**INTERNAL QUALITY ASSURANCE CELL**  
**MINUTES**

Date: 29/09/2020

Minutes of the meeting of the members of Internal Quality Assurance Cell of D.A.V. Velankar College of Commerce, Solapur held on Tuesday, 29<sup>th</sup> September, 2020 at 11.30 am in the office of Principal. The meeting was conducted as per covid-19 guidelines and maintaining social distance, compulsory mask and sanitization.

**1. Confirmation of the minutes of the last meeting.**

Minutes of the last meeting held on 13/03/2020 were read out, confirm & signed by the chairman.

**2. Discussion on Covid-19 situation & government guidelines.**

Covid-19 unusual situation was discussed and it was decided continue to conduct online classes as per institutional planning.

**Action Taken:**

The Principal issued notices to all the teachers and students to conduct and attain online classes as per the time-table.

**3. Planning online teaching learning process during covid-19 period.**

The discussion was held on online platform for teaching-learning process and internal test to be informed to all concerned.

**Action Taken:**

It was communicated to all the teachers to conduct online classes on Google meet and Micro-Soft Teams. Online micro-soft LMS training session was organized. Google classes were created and Google forms were decided to be used for internal tests.

**4. Planning online covid-19 awareness activities.**

Curricular, co-curricular and extracurricular, dietary activities were decided to conduct on online mode.

**Action Taken:**

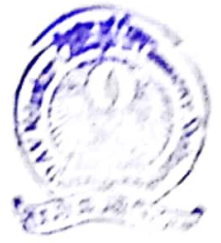
Videos on covid-19 awareness programme were created and circulated through social media. Cultural and co-curricular activities were conducted through online mode.

**5. Any other business with permission of the chair-person.**

All member were given suggestion to take care in the prevalent critical situation. It was tentatively decided to conduct next meeting in December 2020.

  
Coordinator-Member Secretary

  
Principal  
**PRINCIPAL**  
**D.A.V. VELANKAR COLLEGE OF**  
**COMMERCE, SOLAPUR**



**D.A.V. VELANKAR COLLEGE OF COMMERCE, SOLAPUR**  
**INTERNAL QUALITY ASSURANCE CELL**  
**MINUTES**

Date: 23/12/2020

Minutes of the meeting of the members of Internal Quality Assurance Cell of D.A.V. Velankar College of Commerce, Solapur held on Wednesday, 23<sup>rd</sup> December, 2020 at 12.00 pm in the office of Principal. The meeting was conducted as per covid-19 guidelines and maintaining social distance, compulsory mask and sanitization.

**1. Confirmation of the minutes of the last meeting.**

Minutes of the last meeting held on 29/09/2020 were read out, confirm & signed by the chairman.

**2. Review of online activities.**

Online teaching-learning, social awareness and other activities conducted were reviewed. Members appreciated activities, videos created in social awareness.

**Action Taken:**

Additional possible activities were suggested to be conducted. The committees and departments concerned informed to conduct additional activities.

**3. Review of CIE.**

Review of online internal tests conducted was taken.

**Action Taken:**

It was communicated to administrative section to submit internal marks as per university schedule.

**5. Any other business with permission of the chair-person.**

All members were given suggestion to take care in the prevalent critical situation and followed covid-19 guidelines. It was tentatively decided to conduct next meeting in February/March 2021.

  
Coordinator-Member Secretary

  
Principal  
**PRINCIPAL**  
**D.A.V. VELANKAR COLLEGE OF**  
**COMMERCE, SOLAPUR**



**D.A.V. VELANKAR COLLEGE OF COMMERCE, SOLAPUR**  
**INTERNAL QUALITY ASSURANCE CELL**  
**MINUTES**

Date: 24/02/2021

Minutes of the meeting of the members of Internal Quality Assurance Cell of D.A.V. Velankar College of Commerce, Solapur held on Wednesday, 24<sup>th</sup> February, 2021 at 12.10 pm in the office of Principal. The meeting was conducted as per covid-19 guidelines and maintaining social distance, compulsory mask and sanitization.

**1. Confirmation of the minutes of the last meeting.**

Minutes of the last meeting held on 23/12/2020 were read out, confirm & signed by the chairman.

**2. Continuation of online activities.**

The discussion and review of all online activities was taken and it was decided to continue the activity as per prior plan.

**Action Taken:**

All concerned were communicated to continue activities as per schedule. All activities were continued on online mode.

**3. Discussion on results.**

The discussion on university results was done and it was decided to provide support to students facing problems due to online teaching.

**Action Taken:**

The Principal informed all the teachers to take students' problems and help them for improving performance in examination.

**4. Approval to AQAR 2019-20.**


AQAR 2019-20 to be uploaded on NAAC portal was discussed and approved.

**Action Taken:**

AQAR 2019-20 uploading procedure on NAAC portal started.

**5. Any other business with permission of the chair-person.**

All members were given suggestion to take care in the prevalent critical situation and followed covid-19 guidelines. It was tentatively decided to conduct meeting in next month.

  
Coordinator-Member Secretary

  
Principal  
**PRINCIPAL**  
**D.A.V. VELANKAR COLLEGE OF**  
**COMMERCE, SOLAPUR.**





**D.A.V. VELANKAR COLLEGE OF COMMERCE, SOLAPUR**  
**INTERNAL QUALITY ASSURANCE CELL**  
**MINUTES**

Date: 22/03/2021

Minutes of the meeting of the members of Internal Quality Assurance Cell of D.A.V. Velankar College of Commerce, Solapur held on Monday, 22<sup>nd</sup> March, 2021 at 11.30 am in the office of Principal. The meeting was conducted as per covid-19 guidelines and maintaining social distance, compulsory mask and sanitization.

**1. Confirmation of the minutes of the last meeting.**

Minutes of the last meeting held on 24/02/2021 were read out, confirm & signed by the chairman.

**2. Planning of the activities for 2021-22.**

Discussion on the proposed activities for 2021-22 academic year were taken in to consideration under covid-19 situation were discussed and time-table as well as academic calendar was informed to prepared in accordance with covid-19 situation.

**Action Taken:**

Time-tables and academic calendar was told to prepare to the committees concerned.

**3. Status of AQAR 2019-20.**

The members were informed that AQAR 2019-20 was successfully submitted on 13/03/2021.

**4. Discussion on feedback and SSS.**


Members were informed about online feedback taken on curriculum and student satisfaction survey conducted.

**Action Taken:**

Suggestions given for providing services as per expectations of stakeholders and continue online services as per guidelines.

**5. Any other business with permission of the chair-person.**

All members were given suggestion to take care in the prevalent critical situation and followed covid-19 guidelines. It was tentatively decided to conduct meeting in next academic year.

  
Coordinator-Member Secretary

  
Principal  
**PRINCIPAL**  
**D.A.V. VELANKAR COLLEGE OF**  
**COMMERCE, SOLAPUR**